

HOW TO COMPLETE LIFE TIME ARREARS NOMINATION IN SPARSH

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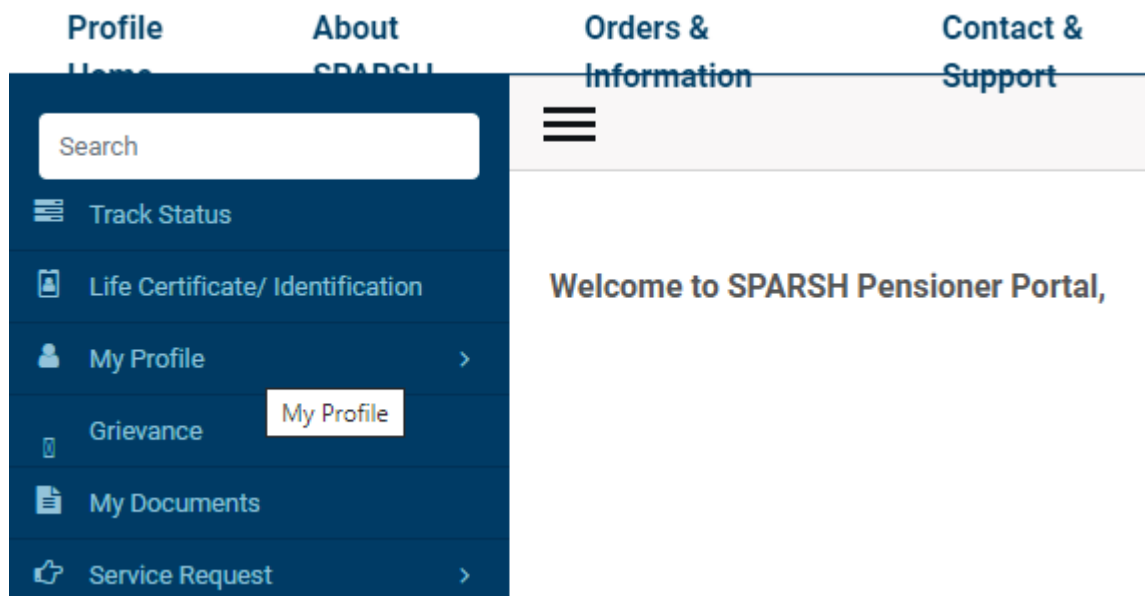
Please note that even if you have completed LTA Nomination formalities and sent the form to banks and Record offices that forms details will not be available in SPARSH and you need to redo the nomination.

Here is how.

Once you receive the LOGIN details for SPARSH go to the link below and LOGIN. Change password as per earlier flow chart on How to Change Password

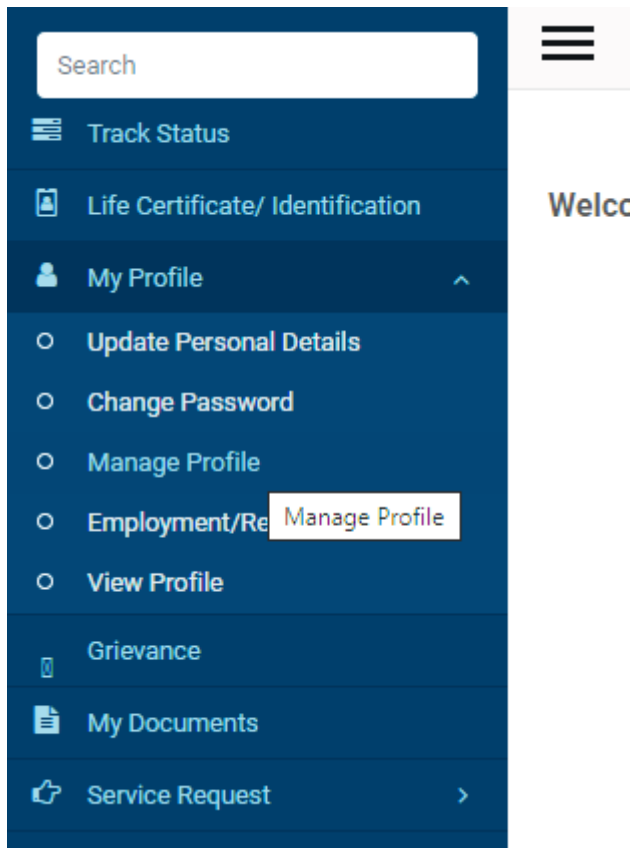
<https://sparsh.defencepension.gov.in/web?requestType=ApplicationRH&actionVal=checkLogin>

On the screen seen select MY PROFILE

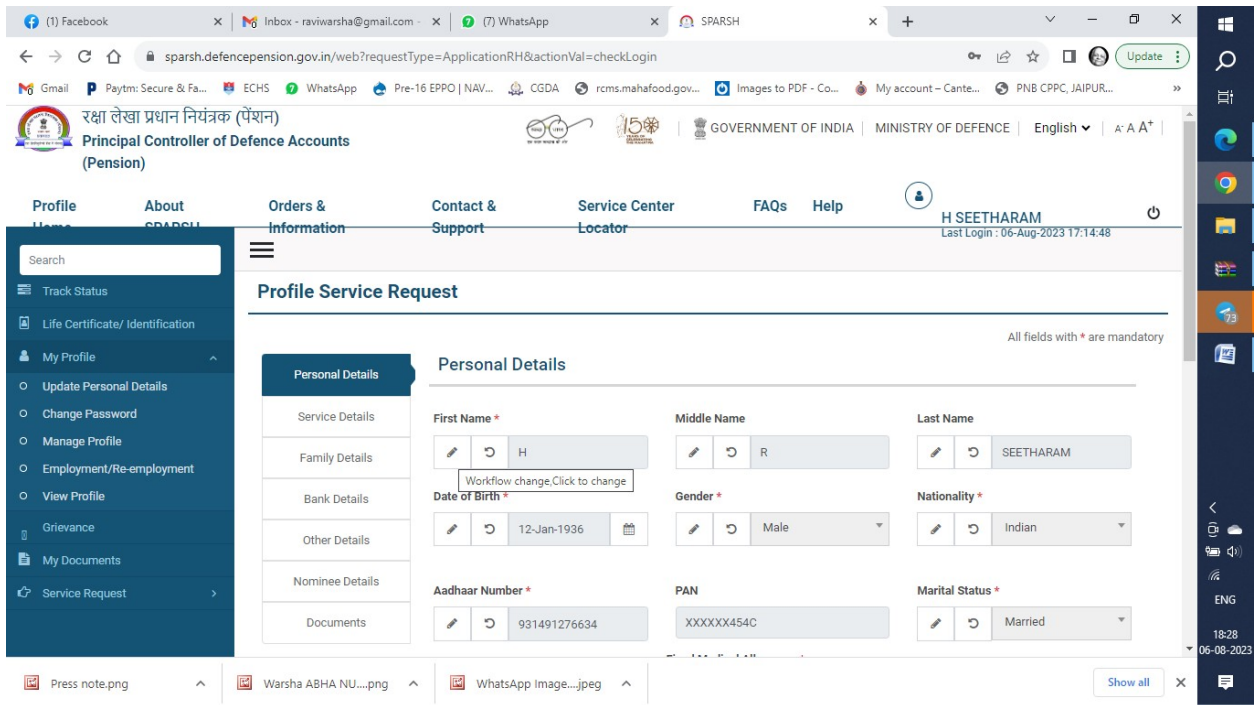


The screenshot displays the SPARSH Pensioner Portal interface. At the top, there are four main navigation tabs: "Profile", "About SPARSH", "Orders & Information", and "Contact & Support". Below these tabs is a search bar with the text "Search". A dark blue sidebar menu is open, listing several options: "Track Status", "Life Certificate/ Identification", "My Profile" (which is highlighted with a white box and a right-pointing arrow), "Grievance", "My Documents", and "Service Request" (with a right-pointing arrow). A white box labeled "My Profile" is positioned over the "Grievance" option. To the right of the sidebar, the text "Welcome to SPARSH Pensioner Portal," is visible.

Your next screen will look as below



Select Manage Profile next screen will be



Scroll down and find Next button till you see the below screen

SUPPORT Nominee Details **Locator**

Nominee For *

Add

Type	Nominee Name	St
LTA	<input type="text"/>	

Alternate Nominee Details

Add

Under drop down menu of Nominee For Select LTA and complete all fields and Save . Next add Alternate Nominee details and save.